

## VITAL

### UNAUDITED FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2016

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**VITAL**  
**CHARITY INFORMATION**

TRUSTEES: Yvonne Neuman  
Michael E Neuman  
Aravinda Neuman  
Arjuna Neuman  
Gloria Proops  
Robert Bingham  
Jay Mundaie (appointed November 2016)

PATRONS: Lord David Evans  
Julie Spencer-Cingoz

REGISTERED CHARITY NAME: VITAL

REGISTERED CHARITY NUMBER: 1121532

REGISTERED OFFICE: Marble Arch House  
66 Seymour Street  
London  
W1H 5BT

INDEPENDENT EXAMINER: Alexandra Shore FCA CTA  
A C Mole & Sons  
Chartered Accountants & Statutory Auditors  
Stafford House  
Blackbrook Park Avenue  
Taunton  
Somerset  
TA1 2PX

BANKERS: HSBC  
38 High Street  
Exeter  
Devon  
EX4 3LP

## VITAL

### ANNUAL REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2016

The Trustees present their report together with financial statements for the year ending 31 August 2016.

#### OBJECTIVES AND ACTIVITIES

The purpose of VITAL, as set out in our charity guidelines, is to provide disadvantaged youth with better childhoods and brighter futures. Our aim is to curb human trafficking, forced marriages and second-generation prostitution of minors in Kolkata, India. We empower vulnerable victims of abuse through rehabilitation centres, intensive counselling, education, health care and protective services. VITAL is driven by innovative initiatives, powered by cutting-edge research and fuelled by the compassion of its supporters.

In Kolkata, we help victims of human trafficking, forced labour, abuse and street children.

#### AIMS

- Ensure that no child suffer the injustice of child poverty;
- Create better, brighter futures for street children;
- Curb human trafficking, forced marriages and second-generation prostitution of minors;
- Protect the rights of victims of human trafficking and abuse.

#### OBJECTIVES

In order to achieve these aims we have set out the following objectives:

- Work with the police and United Nations Office of Drugs and Crime (UNODC) for purposes of information gathering
- Provide protective services: through shelter homes, collaboration with the local authorities and legal systems
- Ensure health care: with the use of psychologists, doctors and counsellors, health awareness camps and nutritionists
- Give children who lack birth certificates or cannot be enrolled in formal school the same quality of education they deserve. We also provide 'bridge' schools which best prepare street children for formal school whilst we get the documents they need to enrol.

In London we aim to:

- Raise awareness
- Organise project trips to India
- Partner with London-based companies to invest in innovative solutions to some of the many problems we tackle in India, including education, health care for children and working with others living in the red light district of Kolkata so that they can pursue other careers and be self-reliant.

## VITAL

### ANNUAL REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2016 (continued)

Under its Trust Deed the Trustees shall hold the trust fund and its income upon trust and to apply it with special and primary focus on children in developing countries, starting with India to promote and protect good health, to relieve sickness, to advance education and to relieve poverty and to support such other general charitable purposes as the Trustees from time to time determine.

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and planning future activities.

#### **Achievements**

This year VITAL has come a long way. We have increased the number of beneficiaries in all 5 projects, particularly the red light district project where our current number of students is over 500. The drinking well VITAL installed has also made headway as over 1000 individuals can benefit from the clean drinking water. We have also taken in more children in the Keertika shelter home, which now houses 25 girls. We have reviewed all food served at the projects and have decided to increase funding for meals due to the increased price of eggs in the local village for the Nabadisha project. Yvonne Neuman welcomed new interns who helped with the daily runnings of the charity and organised a few charity runs. The overall vision of the charity changed slightly in June 2016. The VITAL team took on the pivotal role of re-branding the charity and worked alongside our corporate new partner Bulletproof to design a new website, changed the charity's slogan from "VITAL for children" to "VITAL - better childhoods, brighter futures", produced promotional material including pop-ups and an overarching styling guide. In a meeting, the overall fundraising goals for the charity were changed as VITAL decided to branch out to more corporates for its 2017 fundraising.

Gifts in kind continue to be donated in voluntary worth. Patron Julie O'Donnell has donated at least 500 hours of her time in consultation. Bulletproof has offered pro bono branding guidance. Aravinda Neuman and Westrock have provided invaluable management and admin advice pro bono. We would also like to thank the Trustees for all their help and support in the successful operation of VITAL.

The value of this time is not disclosed as the Trustees do not consider that it can be reliably estimated.

#### **Performance:**

**VOLUNTEERS:** The number of volunteers in 2015/2016 continued to rise, with an extra 3 interns in comparison to 2014/2015.

**SUPPORTERS:** In terms of supporters, VITAL expanded its target audience through runs and charitable events, whilst cementing its link with Royal Holloway, University of London.

**CORPORATES:** In 2016 VITAL established a long-term partnership with design agency Bulletproof, who committed to funding the new clinic project.

**ADMIN:** A private foundation set aside money for the new assistant director's salary so that VITAL could gain a greater outreach in the future.

#### **Financial review**

In the year 2015/2016, VITAL has drawn upon diverse means of financial revenue, from corporate donations to crowd fundraisers. We have also had a restricted amount of funds from a private foundation to fully cover all air and hotel expenses on our biannual trips to India, so that we can continue to guarantee 100% of all donations go directly to the children. All reserves from the end of the 2016 financial year are for support of the projects in 2017, with the exclusion of any restricted funds to cover salary. There are no immediate threats to the charity's structure in terms of finance and we look forward to raising more funds and opening new projects.

## VITAL

### ANNUAL REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2016 (continued)

We have, as mentioned above, taken on a new assistant director and her salary will also be paid by a private foundation and will not be of concern to public donations. This year we were able to financially support our 5 main projects whilst also opening a new birth certificate campaign, funded by VITAL Italy, and are eager to start funding the new clinic project.

Donations received during the year totalled £93,760 (2015: £94,050). £86,716 (2015: £63,179) has been directly spent on projects for beneficiaries and £6,180 (2015: £24,475) on support costs leaving a surplus for the year of £864 (2015: £3,702) which will be used on future projects.

#### **Structure, management and governance**

VITAL is an unincorporated charity. Our governing document follows the charity commission scheme and we have Memorandum of Agreement with all partner charities and organisations.

No remuneration has been paid to the Trustees during the current or preceding period. The Charity has not met any individual expenses incurred by the Trustees for services provided to the Charity.

The Charity was formed under its Trust Deed dated 28 October 2007. The Charity was registered with the Charity Commission in England and Wales on 8 November 2007.

The Trust Deed provides that the minimum number of Trustees will be three. The Trustees may appoint such additional persons as they in their discretion consider suitable to be Trustees. In selecting individuals for appointment as Trustees, the Trustees must have regard to skills, knowledge and experience needed for the effectiveness administration of the Charity. New trustees can be put forward by any trustee or the assistant director and will then have to be elected by an overall majority before they are offered such position. A Memorandum of Agreement will be sent to them so we can best clarify the skills they will dedicate to VITAL in the future.

#### **Reference and admin details**

Name of charity: VITAL

Also known as: VITAL for children

Charity number: 1121532

Main office address: Marble Arch House, 66 Seymour Street W1H 5BT

Names of trustees on date report was approved: Yvonne Neuman, Aravinda Neuman, Mithra Neuman, Arjuna Neuman, Robert Bingham, Gloria Proops and Jay Munda.

The charity has no corporate trustees and no trustee holds property relative to the charity.

#### **Risk management**

In today's climate for the voluntary sector, the greatest risk for many charities is insufficient income generation on a regular and predictable basis. VITAL is fortunate to have the back up of Westrock Limited and the Neuman Foundation to continue in perpetuity in its mission of the sustainable development of the children living on the streets of Kolkata.

## VITAL

### ANNUAL REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2016 (continued)

#### Reserves policy

VITAL has decided that holding reserves is unnecessary as it has secured guaranteed continued funding for all admin costs from a private foundation. All unrestricted reserves will go towards supporting the projects for the next year.

As at 31 August 2016 the total reserves of the charity were £12,301 (2015: £11,437). Of this £9,187 (2015: £3,520) were restricted funds leaving £3,114 (2015: £7,917) free reserves. The free reserves are to be used to directly support beneficiaries of the charity. The overheads are covered by the Admin Costs restricted reserve with a balance of £4,190 (2015: £3,520). There are funds available to cover 2 months of anticipated overheads.

#### Statement of Trustees Responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report was approved by the Trustees on

2017 and is signed on their behalf by:-

.....

Yvonne Neuman - Trustee

## VITAL

### Independent Examiner's Report to the Trustees on the Unaudited Accounts of VITAL

I report on the accounts of the charity for the year ended 31 August 2016, which are set out on pages 7 to 14.

#### Respective Responsibilities of Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent Examination is needed.

It is my responsibility to:-

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

#### Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts, presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

#### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that, in any material respect, the requirements:-
  - (a) to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
2. To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Alexandra Shore FCA CTA  
A C Mole & Sons  
Chartered Accountants & Registered Auditors  
Stafford House  
Blackbrook Park Avenue  
Taunton  
Somerset TA1 2PX

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## VITAL

### Statement of Financial Activities Year ended 31 August 2016

		Unrestricted Fund £	Restricted Fund £	Total 2016 £	Restated Total 2015 £
Note					
<b>Income</b>					
Donations & Legacies	2	23,253	70,507	93,760	94,050
		-----	-----	-----	-----
<b>Total Income</b>		23,253	70,507	93,760	94,050
		=====	=====	=====	=====
<b>Expenditure</b>					
Raising Funds	3	-	-	-	2,694
Charitable Activities	4	28,056	64,840	92,896	87,654
		-----	-----	-----	-----
<b>Total Expenditure</b>		28,056	64,840	92,896	90,348
		=====	=====	=====	=====
Net income/(expenditure)		(4,803)	5,667	864	3,702
<b>NET MOVEMENTS IN FUNDS FOR THE YEAR</b>					
		(4,803)	5,667	864	3,702
<b>Reconciliation of Funds:</b>					
Total Funds Brought Forward		7,917	3,520	11,437	7,735
		-----	-----	-----	-----
Total Funds Carried Forward		3,114	9,187	12,301	11,437
		=====	=====	=====	=====

The notes on pages 9 to 14 form part of these financial statements.



## VITAL

### Balance Sheet as at 31 August 2016

	Notes	2016 £	Restated 2015 £
<b>CURRENT ASSETS</b>			
Cash and cash equivalents		13,968	11,437
<b>CREDITORS: Amounts falling due within one year</b>			
Accruals		(1,667)	-
		-----	-----
<b>NET ASSETS</b>		<b>12,301</b>	<b>11,437</b>
		=====	=====
<b>THE FUNDS OF THE CHARITY:</b>			
General Unrestricted Funds	5	3,114	7,917
Restricted Funds	5	9,187	3,520
		-----	-----
<b>TOTAL CHARITY FUNDS</b>		<b>12,301</b>	<b>11,437</b>
		=====	=====

These financial statements were approved by the Trustees on behalf by:

2017 and signed on their

.....  
 YVONNE NEUMAN  
Trustee

The notes on pages 9 to 14 form part of these financial statements.

# VITAL

## Notes to the Financial Statements For the year ended 31 August 2016

### 1. Accounting Policies

#### (i) Basis of Accounting

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value. The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) - (Charities SORP (FRS102)), Update Bulletin 1 issued February 2016, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) and the Charities Act 2011.

The Charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

#### (ii) Reconciliation with previously Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS102 and the Charities SORP (FRS102) a restatement of comparative items was needed. No restatements were required

#### (iii) Income Recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. Donations and grants are recognised when the charity been notified in writing of both the amount and settlement date.

#### (iv) Expenditure Recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Charity to the expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings.

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

#### (v) Expenditure on Charitable Activities

Charitable activities comprise all costs directly incurred in undertaking activities to fulfil the Charity's objects, support costs and governance costs. This includes all costs involving the public accountability of the charity and its compliance with regulation and good practice.

Grants payable are payments made to third parties in the furtherance of the charitable objects of the Charity. In the case of an unconditional grant offer this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the one year or multi-year grant. Grants awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled conditions attaching to that grant are outside of the control of the Charity.

## VITAL

### Notes to the Financial Statements For the year ended 31 August 2016

#### **(vi) Fund Accounting**

Funds are classified according to the manner in which they are allowed to be spent. The unrestricted general fund represents the accumulation of the Charity's income and expenditure that has not been earmarked for specific projects and is not considered by the Trustees to be for a restricted purpose.

Restricted funds have been provided to the charity for particular purposes, and it is the policy of the board of trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

#### **(vii) Foreign Currencies**

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Any exchange losses resulting from translation are included within support costs.

#### **(viii) Cash and Cash Equivalents**

Cash and cash equivalents include cash in hand, deposits and other short-term highly liquid investments that are readily convertible to known amounts of cash with insignificant risk of change in value.

#### **(ix) Financial Instruments**

The charity only has financial assets and liabilities that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at settlement value.

#### **(x) Critical Accounting Estimates and Judgements**

The preparation of the financial statements in conformity with FRS 102 requires the trustees to make judgements, estimates and assumptions that affect the application of policies and the amounts recognised in the financial statements. The trustees are of the opinion that there were no critical accounting judgements or key sources of estimation uncertainty in the current year.

#### **(xi) Prior Year Adjustment**

A prior period adjustment has been included to include bank accounts held by the charity which were previously omitted.

The impact of the adjustment to the comparative figures on the balance sheet is to increase the cash and cash equivalents by £7,917 and increase unrestricted funds by £7,917.

In the comparative Statement of Financial Activities the impact of the adjustment is to recognise unrestricted income from donations of £8,080, and unrestricted expenditure on support costs of £163.

## VITAL

### Notes to the Financial Statements For the year ended 31 August 2016

#### 2. Donations & Legacies

	Unrestricted Funds £	Restricted Funds £	2016 £	Restated 2015 £
Donations	23,253	12,300	35,553	49,405
Gift Aid	-	-	-	23
Donation – VITAL Italy	-	58,207	58,207	44,622
	23,253	70,507	93,760	94,050
	23,253	70,507	93,760	94,050

#### 3. Raising Funds

	Unrestricted Funds £	Restricted Funds £	2016 £	2015 £
Website	-	-	-	1,000
Promotional Materials	-	-	-	1,694
	-	-	-	2,694
	-	-	-	2,694

#### 4. Charitable Activities

	Unrestricted Funds £	Restricted Funds £	2016 £	Restated 2015 £
<b>Direct Costs</b>				
Grants paid	28,506	58,210	86,716	63,179
	28,506	58,210	86,716	63,179
<b>Support Costs</b>				
Travel Expenses	-	1,500	1,500	4,661
Exchange (Gains)/Losses	(450)	-	(450)	1,272
Bank Charges	-	133	133	167
Consultancy	-	4,997	4,997	18,375
	(450)	6,630	6,180	24,475
	(450)	6,630	6,180	24,475
	28,056	64,840	92,896	87,654
	28,056	64,840	92,896	87,654

## VITAL

### Notes to the Financial Statements For the year ended 31 August 2016

#### 4. Charitable Activities (continued)

Grants paid comprise the following grants to institutions:

	Unrestricted Funds £	Restricted Funds £	2016 £	2015 £
Hope Foundation	6,354	36,119	42,473	14,994
Children in Need Institute	18,716	7,791	26,507	16,686
Child Right Projection (CRY)	3,436	5,000	8,436	20,491
Anirban Rural Welfare Society		2,993	2,993	11,008
Asansol project (CRY)	-	6,307	6,307	-
	-----	-----	-----	-----
	28,506	58,210	86,716	63,179
	=====	=====	=====	=====

#### 5. Statement of Funds

	Restated Balance at 1 September 2015 £	Income £	Expenditure £	Transfers £	Balance at 31 August 2016 £
<b>General Funds</b>	7,917	23,253	28,056	-	3,114
<b>Restricted Funds</b>					
Admin Costs	3,520	7,300	6,630	-	4,190
VITAL Italy	-	54,995	49,998	-	4,997
Hope Hospital	-	3,212	3,212	-	-
CRY	-	5,000	5,000	-	-
	-----	-----	-----	-----	-----
Total Restricted	3,520	70,507	64,840	-	9,187
	=====	=====	=====	=====	=====

Donations received from the Trustees Y Neuman and A Neuman, are to be used for administrative costs of the charity.

Funds received from Vital Italy funded the following projects: Keertika, Nabadisha, Asansol, Rambagan, Anirban, Baghar dump and Hope hospital instruments. The balance on the fund is to be spent on the Asansol project.

## VITAL

### Notes to the Financial Statements For the year ended 31 August 2016

#### 6. Analysis of Net Assets Between Funds

	Unrestricted Funds £	Restricted Funds £
Cash and cash equivalents	9,187	4,781
Creditors	-	(1,667)
	<hr/>	<hr/>
<b>Total Funds</b>	<b>9,187</b>	<b>3,114</b>
	<hr/> <hr/>	<hr/> <hr/>

#### 7. Trustees Remuneration and Expenses

No remuneration has been paid to the Trustees during the current or preceding period. The Charity has not met any individual expenses incurred by the Trustees for services provided to the Charity.

#### 8. Related Party Transactions

The Trustees, Yvonne Neuman, Michael Neuman and Aravinda Neuman are also officers of the Neuman Foundation which made donations totalling £nil to the charity (2015: £30,763). (2015: The Neuman Foundation also made non-monetary donations of VITAL bags and t-shirts, the costs of which have not been recognised within the financial statements).

Yvonne Newman a Trustee made a donation of £4,800 to be used for administrative costs. (2015: Yvonne Neuman also made non-monetary contributions in respect of hosting two recitals during the year in her own home. The costs of these have not been recognised within the financial statements).

The Trustee Aravinda Neuman made a donation of £2,500 during the year to be used for administrative costs. (2015: Nil).

The Trustees, Michael E Neuman and Aravinda Neuman are also directors of Westrock Limited. During both 2016 and 2015, Westrock Limited made non-monetary contributions in respect of assistance with administration, advertising and brochures, the costs of which have not been recognised within the financial statements.

In addition, the Neuman family have procured non-monetary contributions for the benefit of the Charity.

#### 9. Key Management Personnel

The Charity considers its key management personnel to comprise of the trustees and assistant director. Total remuneration of key management was: £4,997 (2015: £Nil).

## VITAL

### Notes to the Financial Statements For the year ended 31 August 2016

10. Financial Instruments	2016 £	2015 £
The Charity has the following financial instruments:		
Financial assets at fair value through profit or loss	-	-
Financial assets that are debt instruments measured at amortised cost	-	-
Financial assets that are equity instruments measured at cost less impairment	-	-
Financial liabilities measured at amortised cost	-	-

#### 11. Statement of Financial Activities for the Year ended 31 August 2015

	Unrestricted Fund £	Restricted Fund £	Restated Total 2015 £
<b>Income</b>			
Donations & Legacies	63,287	30,763	94,050
	-----	-----	-----
<b>Total Income</b>	63,287	30,763	94,050
	=====	=====	=====
<b>Expenditure</b>			
Raising Funds	-	2,694	2,694
Charitable Activities	63,342	24,312	87,654
	-----	-----	-----
<b>Total Expenditure</b>	63,342	27,006	90,348
	=====	=====	=====
Net income/(expenditure)	(55)	3,757	3,702
Transfers	237	(237)	-
<b>NET MOVEMENTS IN FUNDS FOR THE YEAR</b>	182	3,520	3,702
<b>Reconciliation of Funds:</b>			
Total Funds Brought Forward	7,735	-	7,735
	-----	-----	-----
Total Funds Carried Forward	7,917	3,520	11,437
	=====	=====	=====